

## Data Privacy

We are pleased about your visit to our website resp. our web portal and your interest in our company and our products. We take the protection of your private data seriously and we want you to feel secure when visiting our websites. It is important to us to protect your privacy when processing personal data. This is reflected in our business processes. Therefore we will modify and adapt our privacy policy if needed.

We process personal data that is collected during your visit to our website in accordance with the data protection laws of the country in which the responsible data processing office is located. Our websites may contain links to other websites which are not covered by this privacy statement.

### Collection and processing of personal data

When you visit our website, among others, our web servers save by default information on the use of your browser and operating system, the website from which you came and which pages you visit on our website, and the date and time of your visit. For safety reasons, e.g. to detect attacks on our web site, we might also save the IP address assigned to you by your internet provider for a limited period of time.

Except for the IP address, personal data is only stored if provided by you voluntarily, e.g. as part of a registration, a survey, sweepstakes, a request for information or to perform a contract.

### Use of personal data and appropriation

We use your personal data for purposes of technical administration of the website, for customer, prospect and supplier management, for surveys and company information, as well as for marketing only to the necessary extent.

We would like to inform you in the best way possible and therefore we would also like to use your data to inform you about our products and services and if applicable to ask you questions about these. Of course, the participation in such campaigns is voluntary. If you no longer want us to use this data, please inform us at any time so that we can block your data for the future.

On our website, newsletters can optionally be subscribed to. The data provided during the newsletter subscription are only used for sending the newsletter. You can unsubscribe from the newsletter at any time through the provided unsubscribe option.

### Dissemination of personal data

Transfers of personal data to government institutions and authorities only occur within the framework of mandatory national legislation. In order to inform you and to optimize the relation, we might transmit your personal data within our group of companies belonging to the Atlas Copco AB. Our employees, agencies and retailers are obliged by us to respect confidentiality.

Dissemination, sale or other transmission of your personal data to third parties does not take place, unless this is required as part of our business purpose, to perform a contract or you have explicitly consented to. Thus, it may for example be necessary when you order products or services, that we provide your address and order data to our contractual partners or as part of the commissioning to specific service providers, who assist us in our activities.

During implementation the contract through our online shop, you agree that we will transmit your personal information to service providers to process the payment transactions via credit card, direct debit or other payment options. You further agree, that these service providers will process, store and provide your personal data to the for the settlement of the transaction necessary institutions, especially to the participating financial institutions, banks, credit card companies and that further processing of personal data carried out by these bodies.

### Special technologies

We use the below mentioned special technologies and collect, process and use additional data if applicable. Special technologies are used in order to optimally use our services as intended. They are also used to identify trends, to analyze and to further develop our performance, products, services and communication innovatively.

We aim to improve the use of our offerings for our customers and other users constantly. Furthermore, we apply these special technologies to ensure the security of our services and to prevent abuse.

## Cookies

Cookies are small text files that are stored on your computer when you visit our website and saved by your browser. They serve to make our offer more user-friendly, more effective and safer. Wherever possible, we use so-called session cookies that are automatically deleted after your visit. You can disable cookies. For details, please refer to the instructions of your browser. Without cookies you only have limited access to our website.

On the supplier web portal we are using, the following cookies are implemented:

Name	Purpose (Lifetime)	Name	Purpose (Lifetime)	Name	Purpose (Lifetime)
P4T_IDLETIME	Time measurement (1 year)	P4T_SSO_UID	SSO ID (5 seconds)	isCookiesEnabled	Status cookie settings (session)
P4Tlang	User language (1 year)	P4T_SSO_HASH	SSO Hash (5 seconds)	new_uid	User calendar (session)
P4T_calendar_filter	Calendar filter (1 year)	P4T_SSO_LOGOUT_URL	SSO hand over (5 seconds)	grid_filter	Filter grid component (session)
P4T_RFL_show_values	RFI settings (1 year)	P4TRedirect	Logout redirect URL (session)	cron	Request type cron (session)
P4T_RFL_show_choices	RFI settings (1 year)	P4TLoginLogo	Logo presentation (session)	selectedParent	Position in CRM companies tree (session)
P4T_projectlist_order	Projectlist order (1 year)	P4TReload	Page modification (session)	forceUpdate	Update forced (session)
P4T_taskstoday_*	Task settings (1 year)	p4t_main_application	Session ID (session)	qgfilterID	Filter settings quality gates (session)
P4TWindowSize	Browser window size (1 year)	TreeMenuBranchStatus	Tree menu status (session)	project_list_view	Projectlist view (session)
P4TActivity_View	Actual CRM activity view (10 days)	order_report_template_selected	Report template (session)	srm_var_*	SRM settings (session)

## Social Plugins

On various websites we use so-called social plugins (hereinafter buttons) of social networks such as Facebook, Twitter, Google+, LinkedIn and Xing. During your visit to our website a direct connection to the server of the respective social network may be established. The content of the button is then transferred from the social networks directly to your browser and integrated into the website.

Hereby, the respective social network can already collect data, regardless of whether you interact with the button. If you are logged in to a social network, it can assign your visit to this site to your user account. If you are a member of a social network and do not want it to link the data collected during your visit to our website with your stored member data, you need to log out from the respective social network before visiting our website.

We have no influence on the extend of data that is collected by the social networks with their buttons. For the purpose and scope of data collection, the further processing and use of data by the respective social networks as well as your rights and settings options for protecting your privacy please refer to the privacy policies of the respective social networks.

## Analysis of usage data

We want to continuously update and improve our offerings and our online services. Therefore, we apply the following technologies to detect the preferences of visitors as well as particularly popular areas of our website. This enables us to tailor the contents of our web pages to your needs and - if necessary - eliminate flaws quicker.

**Google Analytics:** Google Analytics is a web analytics service provided by Google Inc., 1600 Amphitheatre Parkway, Mountain View, CA 94043 (hereinafter: Google). Google Analytics uses cookies (see above), which allow analysis of your use of the website. These are cookies from Google itself (Google Analytics cookies) and so-called third-party cookies (DoubleClick cookie). Google Analytics is regularly used with shortened IP addresses only, and hence, does not produce any personal data. Users of our websites are not identifiable. The information generated by the cookie about your usage of this website are usually transferred and stored to a server of Google in the US. Within the member states of the European Union or other parties to the Agreement on the European Economic Area your IP address will be shortened by Google. On behalf of the operator of this website, Google will use this information to evaluate your use of the website, to compile reports on the website activities and to provide other website usage and internet usage related services, in particular, functions for display advertising, such as Google Analytics reports about performance by demographic characteristics and interests, to the website operator. Google may also transfer this information to third parties where required by law or where such third parties process the information on Google's behalf. In the Google Analytics reports for performance and demographic interests, interest-based advertising from Google obtained data and visitors information of third parties (such as age, gender and interests) are used. Google may associate your IP address with any other data held by Google. Google Analytics can be completely disabled by the following plugin: <https://tools.google.com/dlpage/gaoptout?hl=en>.

Google Adwords: Google AdWords is an online advertising program. As part of Google AdWords a conversion tracking takes place. The Google conversion tracking is an analysis service from Google. When you click an ad delivered by Google, a cookie (see above) for conversion tracking is stored on your computer. These cookies expire after 30 days, do not contain any personal data and therefore, are not used for personal identification. If you visit certain web pages of our website and the cookie has not yet expired, Google and we recognize that you clicked the ad and proceeded to that page. Every Google AdWords customer receives a different cookie. Thus, there is no possibility, that cookies can be tracked through the websites of other Google AdWords customers. The information collected using the conversion cookie, is used to create conversion statistics. Hereby, we learn the total number of users who clicked on an ad and proceeded to a page provided with a conversion-tracking tag. However, we will not receive any information that can identify users personally. If you do not wish to participate in tracking, you can prevent the use of cookies by selecting the appropriate settings on your browser software (deactivation option). You will then not be included in the conversion tracking statistics. For additional information as well as the privacy policy of Google, please visit: <http://www.google.com/policies/technologies/ads/>, <http://www.google.de/policies/privacy/>.

eTracker: Our website uses eTracker technology ([www.etracker.com](http://www.etracker.com)) to collect data on visitor behavior. The data is collected anonymously for use in marketing and optimization. All visitor data is saved using an anonymous user ID and can be used to aggregate a usage profile. Cookies may be used for this purpose. Cookies are small text files that are stored in the visitor's local browser cache. It is possible to use these cookies to recognize a visitor's browser. The data collected by the eTracker technology will not be used to determine the personal identity of a website visitor, and will not be compiled with personal data relating to the person referred to by the pseudonym, unless agreed to separately by the person concerned. The collection and storage of data may be revoked at any time with respect to future services, <http://www.etracker.de/privacy?et=V23Jbb&langugeld=2>.

## Security

We use technical and organizational security measures to protect your data managed by us against manipulation, loss, destruction and against access by unauthorized persons. Our security measures are continuously improved in line with technological developments.

## Right to information

Upon written request we will inform you as soon as possible, in accordance with the applicable law whether and what of your personal data is stored by us. As a registered user, we also offer you the option to review your data yourself and to delete or change it if necessary. If, despite our efforts to maintain data accuracy and timeliness, incorrect information were stored, we will correct those upon your written request.

If you have questions regarding the processing of your personal data, you can contact our data protection officer, who is also responsible for information requests, suggestions and complaints. The more detailed you formulate your request, the better we can reply to your question.

## Data Processing Controller

Leybold GmbH  
Bonner Str. 498  
D 50968 Cologne, Germany  
info (at) leybold.com  
phone +49 221 347 0

## Data Protection Officer

c/o Leybold GmbH  
Bonner Str. 498  
D 50968 Cologne, Germany  
privacy (at) leybold.com  
phone +49 221 347 0